St James' Church
www.stjamesexeter.org
Registered charity: 1128877

Mount Pleasant Road, Exeter, EX4 7AH
01392 420407
office@stjamesexeter.org

Conditions of Hire

Agreement between St James' Church (Us) and the Hirer (You)

1. The **"Premises"** means St James' Church Hall, Mount Pleasant Road, Exeter, EX4 7AH.

2. **Use of Premises –** You shall not use the Premises for any unlawful or illegal purpose. Without prior consent you are not permitted to change the nature of the function for which the hall is to be used (as stated on your Application).

3. **Force Majeure –** We shall not be liable for any loss or damage caused by any interruption in or failure to provide any part of the Premises or additional facilities where such failure is due to causes beyond our control.

4. **Insurance Risks and Indemnity –** You shall comply in all respects with all conditions in the attached Information Sheet (Hall). You shall indemnify Us against all claims, demands, actions or proceedings that are beyond our control and that arise during the Hiring Period or pursuant to the Hiring.

   For groups or organisations, you must have Third Party Public Liability Insurance, and you must have an appropriate Safeguarding Policy.

   For private parties, you may care to check your home insurance policy, and if there are unaccompanied children, you must complete and return the "Safeguarding for Hirers of St James' Church Premises" which is attached.

5. **Payment of Hire Fees and Additional Charges –** You shall pay the Hiring Fee and any additional charges in full before the Hiring. Bookings and hire of the Premises shall be terminated if Hire Fees are not paid when due.

6. **Keys –** Any keys of the Premises must be returned at end of the Hire period.

7. **Termination –** In normal circumstances 4 weeks' notice must be provided for termination either by You or by Us.

8. **Hiring Agreement –** This Hiring Agreement constitutes permission only to use the Premises or part of the Premises. You acknowledge that no tenancy is intended to be created between Us and You. You are not permitted to sub-hire or assign the Premises to any third party.

Acceptance of Conditions above:

Hirer's Name: ………………………………………………………………………………………

Signature of Responsible Person: …………………………………………………………………

Date: ………………………………………………………………………………………………